

AR  
 Weiner Elementary School (Harrisburg School District)  
 313 Garfield Street  
 Weiner AR 72479  
 870-684-2252

### School Parent and Family Engagement Plan

<b>District Name:</b>	Harrisburg School District
<b>Grades Levels:</b>	K-6
<b>Building Facilitator:</b>	Chris Hicks
<b>District Coordinator:</b>	Julie Price
<b>Percent Free and Reduced Lunch:</b>	67%

#### Title I Status

- Schoolwide  
 Targeted Assistance  
 Non-Title I School

#### Parent and Family Engagement Committee Members

*(Select "Repeat" to open more entry fields to add additional team members)*

First Name	Last Name	Position
Pam	Hogue	Principal
Tonya	Thompson	teacher
Beckie	Brooks	secretary
Crystal	Pimentel	parent
Taylor	Greeno	parent
Dollie	McKellar	parent

#### 1. List various communication strategies used in your school to provide additional information to parents and to increase parent and family engagement in supporting classroom instruction.

The school will host an open house the week before school starts each year with the added benefit of informing parents of their rights to be involved in planning, review, and improvement of the parental involvement program. (Pam Hogue, Principal; 870-684-2252)

The School will maintain a Website which houses classroom websites for each teacher. Homework assignments and pertinent classroom information will be made available on classroom websites. Also, parents can access their child's grades using a PIN number they received at the beginning of the school year. Parents may use email to communicate with members of the school staff. (Patricia Hesse, Gifted and Talented Coordinator, Enrichment Coordinator; 870-684-2252)

Teachers will routinely contact parents on an individual basis to communicate about their child's progress. (Pam Hogue, Principal; 870-684-2252)

The school will provide to parents reports/report cards every four weeks with information regarding their child's academic progress and upcoming classroom and school events. (Pam Hogue, Principal; 870-684-2252)

A school-parent compact will be developed or revised and will be distributed to parents at the beginning of the year in the student handbook. This compact will inform parents, staff, & students of the expectations for the school year. School-Parent Compacts will be discussed and signed at the first parent-teacher conference to be held at the end of the first nine weeks. (Pam Hogue, Principal; 870-684-2252)

Parents will be given the opportunity and encouraged to volunteer at school. (Pam Hogue, Principal; 870-684-2252)

Parents will be informed of the school's process for resolving parental concerns. The policy will be included in the student handbook that is distributed to parents at the beginning of each school year. (Pam Hogue, Principal; 870-684-2252)

The school will provide students in grades 3-6 with a student planner. The purpose of the (communication folders) is to make parents aware of students daily assignments and teacher expectations. (Pam Hogue, Principal; 870-684-2252)

Each teacher (K-2) will send home a folder containing student papers and work samples each week. Parents will be asked to sign the folder and send it back to school. (Pam Hogue, Principal; 870-684-2252)

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**2. List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parent and family engagement and build staff and parent capacity to engage in these types of efforts. (Must include the 2 state mandated parent/teacher conferences each year.)**

At Parent-Teacher Conferences, after the first and third quarter, teachers will hold conferences individually with parents in their classrooms. Parents will be given a summary of their student's test scores and an explanation of interventions teachers are using to assist the child in reaching achievement goals. (Pam Hogue, Principal; 870-684-2252)

A Literacy Event will be held for parents that will provide an opportunity for parents, and their child, to experience the school situation in a positive and helpful manner while school staff may provide any needed assistance or encouragements. (Ina Raye Hurdle, Library & Digital Learning Facilitator; 870-684-2252)

Meetings will be held at various times during the day and/or evening to better accommodate parents. (Pam Hogue, Principal; 870-684-2252)

The school will host an annual public meeting the week before school starts for the purpose of informing parents of their rights to be involved in planning, review, and improvement of the parental involvement program. (Pam Hogue, Principal; 870-684-2252)

The school will host an Open House the week before school starts to allow parents and students to meet their teacher and become familiar with the classroom, it's procedures, and opportunities for parent involvement throughout the year. (Pam Hogue, Principal; 870-684-2252)

The school will encourage parents to be involved in the following types of roles and activities in order to increase their involvement and support for student learning (Pam Hogue, Principal; 870-684-2252):

Fall festival

Christmas program

Teacher assistant

Tutor

Special parent lunches

Book fair helpers

Grandparents day

Awards day presentation

Field day volunteers

Classroom parties

Tutor

Reading buddy

Book fair helpers

Awards day presentation

Family Literacy Event

Open House

PTO

Red Ribbon Week

G/T Plays

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**3. How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?**

Informational packets will be handed out to parents listing ways for the parents to become involved in the school and his/her child's education, activities planned throughout the school year, and a directory of email addresses of school employees. (Chris Hicks, School Counselor; 870-684-2252)

STATE REQUIREMENT - Provide instruction to a parent on how to incorporate developmentally developmentally

appropriate learning activities in the home environment, including without limitation: role play and demonstration by trained volunteer, the use of and access to the Department of Education website tools for parents, assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at-home parental instruction approved by the Department of Education. (Pam Hogue, Principal; 870-684-2252)

STATE REQUIREMENT (STAFF DEVELOPMENT) - The State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts shall require no fewer than two (2) hours of professional development for teachers designed to enhance the understanding of effective parent and family engagement strategies. No fewer than three (3) hours of professional development for administrators designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation. (Pam Hogue, Principal; 870-684-2252)

The school will work with Harrisburg Middle School to help provide a smooth transition from one school to the next by raising parent awareness of procedures and related activities. The school will host special orientation programs for parents and students to help with the transition. (Chris Hicks, School Counselor; 870-684-2252)

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#### **4. How will your school work with parents to create a School-Parent-Compact?**

School staff, parents, and students will develop a school-parent-student compact. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. All stakeholders will sign the compact. (Pam Hogue, Principal; 870-684-2252)

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#### **5. How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?**

STATE REQUIREMENT - TO take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement. (Pam Hogue, Principal; 870-684-2252)

STATE REQUIREMENT - The school shall enable the formation of a parent teacher association or organization that will foster parental and community involvement within the school. (Erin Trotter, Weiner Children's Endowment President; 870-684-2252)

An annual public meeting will be held the week before school starts to inform parents of their rights to be involved in planning, review, and improvement of the parent program along with a description and explanation of the curriculum used in the school, types of assessment and proficiency level. (Pam Hogue, Principal; 870-684-2252)

## **6. How will your school provide resources for parents?**

STATE REQUIREMENT - To promote and support responsible parenting, the school shall, as funds are available: Purchase parenting books, magazines, and other informative materials regarding responsible parenting through the Weiner Elementary library, advertise the current selection, and give parents the opportunity to borrow the materials for review. (Pam Hogue, Principal; 870-684-2252)

Weiner Elementary will encourage parental involvement and education by give parents access to materials (parenting books, magazines, brochures) from the Weiner Elementary Parent Center located in the library and/or a computer with internet access (to view grades and visit educational websites). The Parent Center will be available during normal school hours and during off times by appointment. (Ina Raye Hurdle, Library & Digital Learning Facilitator; 870-684-2252)

Parents will have access to books and materials in the Weiner Elementary Library that promote responsible parenting. (Ina Raye Hurdle, Library & Digital Learning Facilitator; 870-684-2252)

STATE REQUIREMENT - The school will distribute Informational packets each year that includes a copy of the school's parent and family engagement plan, survey for volunteer interests, recommended roles for parents/teachers/students and school, suggestions of ways parents can become involved in their child's education, parent and family engagement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, email, etc.). (Pam Hogue, Principal; 870-684-2252)

STATE REQUIREMENT - Include in the school's policy handbook the school's process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions. (Pam Hogue, Principal; 870-684-2252)

STATE REQUIREMENT - The principal of each school in a school district shall designate one (1) certified staff member who is willing to serve as a parent facilitator. (Chris Hicks, Parent Facilitator; 870-684-2252)

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## **7. How will your school engage parents in the evaluation of your parent and family engagement efforts?**

Parent will be engaged in the evaluation of the parental involvement plan through parent surveys and a district-wide parent committee. The survey will be administered to determine if parental involvement activities were successful in changing the parent's perception of their involvement in school issues and the quality of education their child receives. (Chris Hicks, Parent Facilitator; 870-684-2252)

An annual public meeting will be held the week before school starts to inform parents of their rights to be involved in planning, review, and improvement of the parent program along with a description and explanation of the curriculum used in the school, types of assessments, and proficiency level. (Pam Hogue, Principal; 870-684-2252)

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## **8. How will your school use the parent interest surveys to select, plan and implement parent and**

**family engagement activities that will be offered throughout the year?**

Parent surveys will be developed throughout the school year to determine what parent involvement activities are needed for the next year. The survey will be used to determine what parental involvement activities will be offered this school year to help in changing the parent's perception of their involvement in school issues and the quality of education their child receives. (Chris Hicks, Parent Facilitator; 870-684-2252)

The school will have an opportunity for 6th grade students and parents to visit Harrisburg Middle School, meet with teachers, counselor, support staff, and administrators, develop schedule requests, and become acquainted with the school layout in preparation for the transition to Harrisburg Middle School for 7th grade. (Chris Hicks & Vicki Faulkner, School Counselors; 870-684-2252)

**9. When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meetings or activities.)**

The Annual Title 1 Meeting will be held on November 12, 2018 and will not be held in conjunction with any other meeting. (Danny Sample, Superintendent; Pam Hogue, Principal; 870-684-2252)

*\*After completion of this form, the school should to the district for review, feedback, and approval. Once approved, the school is required to post their School Parent Plan on their website.*

**District Feedback:**

	<b>Attention: Changes Needed!</b>	<b>In Compliance</b>	<b>Comments</b>	<b>Date of Feedback</b>
<b>1. Communication Strategies:</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
<b>2. Annual Schedule:</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
<b>3. Volunteer Opportunities:</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
<b>4. School-Parent-Compact:</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
<b>5. Involvement/Schoolwide Planning:</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
<b>6. Resources for Parents:</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>7. Evaluation of Efforts:</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>8. Parent Survey:</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>9. Annual Title I Meeting:</b>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		